



**HERMITAGE
ACADEMY**

Hermitage Academy
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7th October 2020

Dear Parents/Carers,

SEND Support Plan Reviews

SEND Support Plan reviews will take place 9th - 26th November 2020.

These meetings are designed to give parents and carers the opportunity to talk about the progress your child has made so far this academic year, review SEND passports/Support Plans, set new targets to support further progress and share additional information about how to help your child.

Please contact the school office who will arrange a 15-minute telephone appointment with an appropriate member of the SEND team. Please allow 15 minutes either side of the appointment.

If a telephone appointment is not convenient, please make contact to ensure alternative arrangements can be made. Please leave an up to date phone number with the school office.

Yours sincerely

Mrs A Charlton
SENCO

Mrs A Boyle
Assistant SENCO